

Gerritsen Group and the companies belonging to that group are responsible for the processing of personal data as shown in this privacy statement.

**Contact details:**

Gerritsen Group BV

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[administratie@gerritsengroup.com](mailto:administratie@gerritsengroup.com)

**Personal data that we process:**

We process your personal data because you use our services and/or because you provide it to us yourself. Below you will find an overview of the personal data we process:

- First and last name;
- Sex;
- Date of birth;
- Birthplace;
- Address data;
- Phone number;
- E-mail address;
- IP address;
- Other personal data that you actively provide in correspondence and by telephone;
- Information about your activities on our website;
- Information about your surfing behaviour across different websites (for example because this company is part of an advertising network).

**Special and/or sensitive personal data that we process:**

We do not process any special and/or sensitive personal data from you.

**For what purpose and on what basis do we process personal data:**

We process your personal data for the following purposes:

- Sending our newsletter and/or advertising brochure;
- To be able to call or e-mail you if this is necessary to perform our services;
- To inform you about changes to our services and products;
- To provide our services;
- We analyse your behaviour on the website in order to improve the website and to tailor the range of products and services to your preferences;
- We track your surfing behaviour on various websites with which we tailor our products and services to your needs;

- We also process personal data if we are legally obliged to do so, such as data that we need for our administration and / or tax return.

**Automated Decision Making:**

We do not make decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions taken by computer programs or systems, without involving a person (for example, one of our employees).

**How we secure personal data:**

We take the protection of your data seriously and take appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of misuse, please contact [administratie@gerritsengroup.com](mailto:administratie@gerritsengroup.com).

**How long we keep personal data:**

We do not store your personal data for longer than is strictly necessary to achieve the purposes for which your data is collected.

**Sharing personal data with third parties:**

We share your personal data with various third parties if this is necessary for the execution of the agreement and to comply with any legal obligation. We conclude a processing agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data. We remain responsible for these processing operations.

**Cookies, or similar techniques, that we use:**

We use functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit this website. We use cookies with a purely technical functionality. These ensure that the website works properly and that, for example, your preferred settings are remembered. These cookies are also used to make the website work properly and to optimize it. In addition, we place cookies that track your surfing behavior so that we can offer customized content and advertisements.

On your first visit to our website, we have already informed you about these cookies and asked permission to place them. We use the following types of cookies:

- *Technical cookies*: These cookies are necessary for the correct functioning of certain parts of our Site, such as using the webshop, offering product and price combinations that apply to your country, distributing the load on our servers, recording of the user preferences for cookies and so on. This category includes both temporary and permanent cookies. Our sites would not function properly or at all without these cookies. Therefore, these cookies are always used, regardless of user preferences. Cookies in this category are always set by our non-third party sites and domains.

- *Analytics cookies*: These cookies are used to collect information about how you use our sites. We use the information to compile reports and to improve our sites, make them easier to use and monitor their operation. The cookies collect anonymous information about your activities on our website, including the pages you visit and the web page that referred you to our sites. Cookies in this category may be placed by our sites or by third party domains. More information about certain types of such cookies is available in the section on anonymous identifiers.

- *Third party tracking cookies*: These cookies are used to collect information about how you use our sites and what keywords you used to get to our sites, which websites you visited and how you reached our sites. We use this information to compile reports, to improve our sites and generally to tailor our range of products and services to you. These cookies may be placed by our sites or by third party domains.

- *Third party cookies*: These cookies are used to integrate third party features into our sites, such as YouTube™ videos, feedback forms or social media icons, that allow you to share our content. Cookies in this category may be placed by third parties and include, without limitation, cookies placed by the following domains: YouTube.com, Twitter.com, LinkedIn.com and Facebook.com. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously saved via the settings of your browser.

**View, modify or delete data:**

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by us and you have the right to data portability. This means that you can submit a request to us to send the personal data we hold about you in a computer file to you or another organization mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to [administratie@gerritsengroup.com](mailto:administratie@gerritsengroup.com).

To ensure that the request for inspection has been made by you, we ask you to enclose a copy of your proof of identity with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as quickly as possible, but within four weeks.